Support for Scholarship and Research within LBC

- Faculty travel grants for conferences and collaboration meetings
  - Send a brief e-mail request to Dean Simmons, indicating dates, purpose, and cost of travel.
  - Preference given to faculty without remaining start-up funds or other internal support.

- Undergraduate research support
  - Via the Honors College's Professorial Assistants program; contact Asst. Dean Strong in spring to inquire about obtaining a PA for the following academic year. [http://honorscollege.msu.edu/research_opportunities/professorial_assistantship_program.html](http://honorscollege.msu.edu/research_opportunities/professorial_assistantship_program.html)
  - Via the LBC undergraduate research grant program; students submit proposals in early spring/fall for the same semester or late spring for the summer; [http://www.lbc.msu.edu/current/undergraduate-research-support.cfm](http://www.lbc.msu.edu/current/undergraduate-research-support.cfm)

- Temporary research office space for special projects
  - Send a request to one of the deans by e-mail indicating the proposed dates, nature of the research, and how the space would be used.
  - The most common scenario is that a desk in a shared office space opens up for a semester, and can be made available for use by a research student or for processing data.

- Occasional course release (usually associated with a sabbatical leave or buy-out funded by a research grant).
  - Contact Dean Simmons. Since undergraduate education is central to the college mission, teaching release of all kinds is rather limited.
  - Course buy-out involves having the external funding pay the entire cost of replacement instruction (roughly $10k/course).
  - Sabbatical leave applies only to tenure-stream faculty members who have served at least six years since the last leave. For details, see [http://www.hr.msu.edu/timoffleave/facacadstaff/SabblImplementation.htm](http://www.hr.msu.edu/timoffleave/facacadstaff/SabblImplementation.htm)

- Matching funds where required for submitting external grant proposals
  - Contact Dean Simmons to discuss matching funds before submitting the proposal; these are usually paid for out of the IDC the grant would otherwise return to the college.

- PI's receive a share of the Indirect Cost funds returned to the college by MSU.

- Accounting assistance:
  - Pre-award budget-building support for grants is provided within LBC by Ms. Denise Poirier (for any kind of grant on any topic). If you prefer, you may instead work with the research office of the disciplinary college in which one of the grant (co-)PIs holds a joint appointment.
  - Post-award accounting support for grants is provided via the LBC Budget Office.